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Submitted by: Chairman of the Assembly at
the Request of the Mayor
Prepared by: Department of Law
For reading: March 21, 2000

ANCHORAGE, ALASKA
AO NO. 2000-68

AN ORDINANCE AMENDING ANCHORAGE MUNICIPAL CODE TITLE 2 BY ENACTING A NEW CHAPTER 2.35 TO REGULATE LOBBYING IN MUNICIPAL LEGISLATIVE AND ADMINISTRATIVE ACTIONS BY PROVIDING FOR REGISTRATION OF LOBBYISTS AND REPORTING OF LOBBYING ACTIVITIES AND FINANCES AND PROHIBITING SPECIFIED ACTIVITIES AND ACTIONS, PROVIDING PENALTIES FOR VIOLATIONS THEREOF AND ESTABLISHING PROCEDURES AND IMPLEMENTING PROVISIONS.

THE ANCHORAGE ASSEMBLY ORDAINS:

Section 1: Anchorage Municipal Code Title 2 is hereby amended by enacting a new chapter 2.35 to read as follows:

Chapter 2.35
REGULATION OF LOBBYING

2.35.010 **Purpose.**

The Assembly finds and declares that the operation of responsible representative Municipal government requires that the fullest opportunity be afforded to the people to petition their government and to express freely to their local, elected and appointed representatives and officials, their opinions on pending legislation or government actions; and that the people are entitled to know the identity, income, expenditures, and activities of those persons who pay, are paid or reimbursed for expenses, or who make expenditures or other payments in an effort to influence legislative or other government action.

2.35.020 **Definitions**

A In this chapter, unless the context clearly indicates otherwise,

Administrative action means the proposal, drafting, development, consideration, amendment, adoption, approval, promulgation, issuance, modification, rejection, or postponement by any municipal agency of any rule, regulation, order, decision, determination, or any other quasi-legislative or quasi-judicial action or proceeding whether or not governed by this Code;

1 *Agency* means the Assembly, the Municipality's School Board and a department,
2 division, commission, board, office, bureau, institution, corporation, authority,
3 organization, committee, or council of the Municipal government;
4

5 *Engaging a Lobbyist* means employing, retaining, or contracting a lobbyist
6 whether independently or jointly with other persons for the services of lobbying.
7

8 *Employers Of Lobbyists or Employer* means a person who employs, retains, or
9 contracts for the employment, retention or services of a lobbyist whether
10 independently or jointly with other persons for the services of lobbying.
11

12 *Gift* means any payment to the extent that consideration of equal or greater value
13 is not received; and includes but is not limited to
14

- 15 a. A loan, loan guarantee, forgiveness of a loan, payment of a loan by
16 a third party, or an enforceable promise to make a payment except
17 when full and adequate consideration is received;
18
19 b. The purchase of tickets for travel or for entertainment events; and
20
21 c. The granting of discounts or rebates for goods or services not
22 extended to the public generally;
23

24 but does not include
25

- 26 c. Informational or promotional materials, including but not limited
27 to books, reports, pamphlets, calendars, or periodicals; however,
28 payments for travel or reimbursement for expenses may not be
29 considered "informational material";
30
31 d. Food and beverages consumed in places of public accommodation;
32

33 *Immediate family* means anyone related by blood, marriage or adoption or who
34 lives in that person's household.
35

36 *Individual* means a natural person;
37

38 *Influencing legislative or administrative action* means promoting, advocating,
39 supporting, modifying, opposing, or delaying or seeking to do the same with
40 respect to any legislative or administrative action by means including but not
41 limited to the provision or use of information, statistics, studies, analyses in
42 written or oral form or format;
43

1 *Legislative action* means the preparation, research, drafting, introduction,
2 consideration, modification, amendment, approval, passage, enactment, defeat, or
3 rejection of any bill, resolution, amendment, motion, report, nomination,
4 appointment, or other matter by the Assembly, or by a standing, interim, or
5 special committee of the Assembly, or by a member or employee of the
6 Assembly acting in an official capacity; it includes, but is not limited to, the
7 action of the Mayor in approving or vetoing a bill or the action of the Assembly
8 in considering, overriding, or sustaining that veto and the action of the Assembly
9 in considering, confirming, or rejecting an executive appointment of the Mayor;
10 it also includes the same actions with respect to School Board policies,
11 procedures, bylaws and other matters on which the School Board has authority to
12 consider, act or advise.

13
14 *Lobbyist* means

- 15
16 a A person who is employed and receives payments, or who contracts
17 for economic consideration, including reimbursement for
18 reasonable travel and living expenses, to communicate directly or
19 through the person's agents with any public official for the purpose
20 of influencing legislative or administrative action if a substantial or
21 regular portion of the activities for which the person receives
22 consideration is for the purpose of influencing legislative or
23 administrative action; or
24
25 b. A person who represents oneself as engaging in the influencing of
26 legislative or administrative action as a business, occupation, or
27 profession;

28
29 *Payment* means the disbursement, distribution, transfer, loan, advance, deposit,
30 gift, or other rendering or tendering of money, property, goods, or services or
31 anything else of value;

32
33 *Payment to influence legislative or administrative action* means:

- 34
35 a A direct or indirect payment to a lobbyist whether for salary, fee,
36 compensation for expenses, or any other purpose, by a person
37 employing, retaining, or contracting for the services of the lobbyist
38 separately or jointly with other persons; or
39
40 b. A payment in support of or assistance to a lobbyist or the lobbyist's
41 activities, including but not limited to the direct payment of
42 expenses incurred at the request or suggestion of the lobbyist; or
43

- 1 c. A payment that directly benefits a public official or a member of
2 the immediate family of that official; or
3
4 d A payment, including compensation, payment, or reimbursement
5 for the services, time, or expenses of an employee for or in
6 connection with direct communication with a public official; or
7
8 e. A payment for or in connection with soliciting or urging other
9 persons to enter into direct communication with a public official;
10
11 f. A payment or reimbursement for disbursements or expenditures
12 made or incurred during the period in support of or in connection
13 with influencing legislative or administrative action by the lobbyist
14 or on behalf of the lobbyist by the lobbyist's employer for
15

16 Food and beverages; or

17
18 (2) Living accommodations; or

19
20 (3) Travel
21

22 *Person*, includes associations, clubs, societies, firms, partnerships, public and
23 private corporations, bodies politic, individuals or groups of individuals and labor
24 unions;
25

26 *Public official or public officer* means the following persons in either the
27 Municipal general government or the Municipal school district:
28

- 29 a. A quasi-judicial officer;
30
31 b. Assembly and School Board members
32
33 c. The Mayor, Municipal Manager, Executive Manager, Chief Fiscal
34 Officer, Superintendent of Schools, assistant superintendents of
35 schools, Municipal Attorney and Ombudsman;
36
37 d. A department head including the Municipal Clerk, Director of the
38 Assembly Office, the Executive Director of the Anchorage Equal
39 Rights Commission, and the Executive Director of the Anchorage
40 Parking Authority;
41
42 e. A deputy department head including the deputy to of those offices
43 listed in subsection d. above;
44

- f. A division director.
- g. A special assistant to the department head;
- h. A person serving as a legislative liaison for a department;
- i. An assistant to the Mayor, Municipal Manager, Executive Manager, Chief Fiscal Officer, Municipal Attorney, Ombudsman, Assembly or School Board member, Superintendent of Schools;
- j. A member of a board or commission elected or appointed by the Mayor and confirmed by the Assembly; and
- k. The Municipal Treasurer, Comptroller and investment officer.

Source of Income means the entity for which service is performed or which is otherwise the origin of payment; if the person whose income is being reported is employed by another, the employer is the source of income; but if the person is self-employed by means of a sole proprietorship, partnership, professional corporation, or a corporation in which the person, the person's spouse or spousal equivalent, or the person's children, or a combination of them, hold a controlling interest, the "source" is the client or customer of the proprietorship, partnership, or corporation, but, if the entity which is the origin of payment is not the same as the client or customer for whom the service is performed, both are considered the source;

Spousal equivalent means a person who is cohabiting with another person in a relationship that is like a marriage but that is not a legal marriage.

2.35.030 Exemptions.

A. This chapter does not apply to

An individual:

- a. Who lobbies without payment of compensation or other consideration and makes no disbursement or expenditure for or on behalf of a public official to influence legislative or administrative action other than to pay the individual's reasonable personal travel and living expenses; and
- b. Who limits lobbying activities to appearances before public sessions of the Assembly or School Board or a committee or

subcommittee of such bodies, or to public hearings or other public proceedings of municipal agencies;

2 An elected or appointed state or municipal public officer or an employee of the state or a municipality acting in an official capacity or within the scope of employment;

3. Any newspaper or other periodical of general circulation, book publisher, radio or television station (including an individual who owns, publishes, or is employed by that newspaper or periodical, radio or television station) that publishes news items, editorials, or other comments, or paid advertisements, that directly or indirectly urge legislative or administrative action if the newspaper, periodical, book publisher, radio or television station, or individual engages in no further or other activities in connection with urging or advocating legislative or administrative action other than to appear before public sessions of the Assembly or School Board or a committee or subcommittee of such bodies, or public hearings or other public proceedings of municipal agencies and identifying themselves as covered by this subsection;

4 A person who appears before an elected or appointed body, in response to an invitation, not including a notice of public hearing, by the body.

B Nothing in this chapter may be construed as prohibiting or affecting the rendering of professional services in drafting legislative measures or in advising clients and in rendering opinions as to the construction or effect of proposed or pending legislative or administrative action when these professional services are not otherwise connected with influencing or attempting to influence legislative or administrative action.

C Nothing in this chapter prevent members of an elected or appointed body from discussing with constituents the advisability of passing or adopting legislative type ordinances, resolutions, motions or other actions, then pending before, or proposed to be presented to, the elected or appointed body, provided such are not quasi-judicial actions of the body subject to the rules against *ex parte* contacts

D An individual exempt from this chapter may nonetheless register and report under this chapter.

2.35.040 Administration

A This chapter shall be administered by the Ethics Board and the Municipal Clerk

- 1 B. All forms for registration, reports, statements, notices, and other documents
2 required by this chapter shall be, to the greatest extent possible, those forms,
3 reports, statements, notices and other documents required by and in accordance
4 with Alaska Statutes chapter 24.45 and the regulations of the Alaska Public
5 Offices Commission enacted pursuant thereto.
6
7 C. The preparation and publication of instructions setting out the methods of
8 accounting, bookkeeping, and preservation of records required to facilitate
9 compliance with and enforcement of this chapter and explaining the duties of
10 persons subject to the provisions of this chapter, to the greatest extent possible,
11 shall be the instructions, methods and duties specified by Alaska Statute chapter
12 24.45 and the regulations of the Alaska Public Offices Commission.
13
14 D. The Municipal Clerk and the Ethics Board shall prepare and publish a biennial
15 report of activities, findings, and recommendations under this chapter.
16
17 E. The Municipal Clerk shall report suspected violations of this chapter to the
18 Municipal attorney and the Ethics Board.
19

20 The Ethics Board may:

- 21
22 a. Hold hearings and conduct investigations into compliance with the
23 provisions of this chapter and in connection therewith issue
24 subpoenas, compel the attendance and testimony of witnesses,
25 administer oaths and affirmations, and require the production of
26 books, papers, records, documents, or other material items
27
28 b. Prepare, publish, and make available to the public, periodic
29 summaries of the statements and reports received by separate
30 individual lobbyists and employers of lobbyists.
31

32 **2.35.050 Registration**
33

- 34 A. Before engaging in lobbying, a lobbyist shall file a registration statement
35 annually and within 10 days after any change in the information contained therein
36 or in any accompanying document, with the Municipal Clerk including at least:
37
38 1 The lobbyist's full name and complete permanent residence and business
39 address and telephone number, as well as any temporary residential and
40 business address and telephone number.
41
42 2. The full name and complete address of each person by whom the lobbyist
43 is retained or employed;
44

3. Whether the person from whom the lobbyist receives compensation employs the person solely as a lobbyist or whether the person is a regular employee performing other services for the employer that include but are not limited to the influencing of legislative or administrative action;
4. The nature or form of the lobbyist's compensation for engaging in lobbying, including salary, fees, or reimbursement for expenses received in consideration for, or directly in support of or in connection with, the influencing of legislative or administrative action;
5. A general description of the subjects or matters on which the registrant expects to lobby or to engage in the influencing of legislative or administrative action;
6. The full name and complete address of the person, if other than the registrant, who has custody of the accounts, books, papers, bills, receipts, and other documents required to be maintained under this chapter;
7. The identification of an Assembly or School Board member, or employee thereof, or other public official to whom the lobbyist is married or who is the spousal equivalent of the lobbyist
8. Four two and one-half inch by two and one-half inch black and white photographs of the lobbyist not more than five years old.
9. Other information required under Alaska Statutes chapter 24.45 or the Regulations of the Alaska Public Offices Commission.

B No registration statement required under this section may be accepted for filing by the Municipal Clerk unless all reports required by this chapter have been filed by the person filing the registration statement regardless of whether such reports are timely filed.

C. An application for registration or renewal of registration as a lobbyist under this section shall be accompanied by a fee of \$100. Such application shall not be accepted without payment of the fee.

1 This subsection C does not apply to a volunteer lobbyist.

2.35.060 Publication of Lobbyist Directory

A.. The Municipal Clerk shall publish a directory of registered lobbyists in loose leaf, three ring form containing the information prescribed in section 2.35.050 for each lobbyist.

- 1 1 The Municipal Clerk shall supplement the directory with each new or
- 2 amended registration statement filed.
- 3
- 4
- 5 2 The directory, as supplemented from time to time, shall be provided
- 6
- 7 a. Each Assembly and School Board member;
- 8
- 9 b. The Mayor and Municipal Attorney;
- 10
- 11 c. The Chair of all boards and commissions which shall make the
- 12 directory available to all members of the Chair's board or
- 13 commission; and
- 14
- 15 d. All heads of Departments and agencies of the Municipality
- 16
- 17 3 The directory, as supplemented from time to time, shall be made available
- 18 to the public;
- 19
- 20 a. At the regular meeting chambers of the Assembly and School
- 21 Board; and
- 22
- 23 b. The offices of the Superintendent of Schools, Municipal Clerk,
- 24 Ombudsman, and Assembly.
- 25

2.35.070 Reports by Lobbyists

- A Each lobbyist required to be registered under this chapter shall file with the Municipal Clerk a report concerning the lobbyist's activities during each calendar month so long as the lobbyist continues to engage in lobbying activities. The report shall include any changes in the information required to be supplied and the following information for the reporting period:

 The source of income and the monetary value of all payments, including but not limited to salary, fees, and reimbursement of expenses, received in consideration for or directly or indirectly in support of or in connection with influencing legislative or administrative action, and the full name and complete address of each person from whom amounts or things of value have been received and the total monetary value received from each person;

2. The aggregate amount of disbursements or expenditures made or incurred during the period in support of or in connection with influencing

legislative or administrative action by the lobbyist, or on behalf of the lobbyist by the lobbyist's employer in the following categories:

- a. Food and beverages;
- b. Living accommodations;
- c. Travel;

- 3. The date and nature of any gift exceeding \$100 in value made to a public official and the full name and official position of that person;
- 4. The name and official position of each public official, and the name of each member of the immediate family of any of these officials, with whom the lobbyist has engaged in an exchange of money, goods, services, or anything of more than \$100 in value and the nature and date of each of these exchanges and the monetary values exchanged;
- 5. The name and address of any business entity in which the lobbyist knows or has reason to know that a public official is a proprietor, partner, director, officer or manager, or has a controlling interest, and whom the lobbyist has engaged in an exchange of money, goods, services, or anything of value and the nature and date of each exchange and the monetary value exchanged if the total value of these exchanges is \$100 or more in a calendar year; and
- 6. A notice of termination if the lobbyist has ceased the lobbying activity that required registration under this chapter and if this report constitutes the final report of the lobbyist's activities.

2.35.080 Reports By Employers Of Lobbyists

- A. Within 15 days after engaging a lobbyist, the employer shall file a statement with the Municipal Clerk authorizing or verifying such employment, retention, or contract for lobbying services.
- B. An employer who directly or indirectly makes payments to influence legislative or administrative action shall file a quarterly report containing:
 - 1 The full name, complete business address and telephone number of the employer;
 - 2. Information sufficient to identify the nature and interests of the employer;
 - 3. The total amount of payments made to influence legislative or administrative action during the period, and the name and address of each

lobbyist to whom these payments have been made during the period by the maker of the report, together with the date and amount;

4. The date and nature of any gift exceeding \$100 in value made to any public official and the full name and official position of the recipient of each gift;
- 5 A general description of the legislative or administrative action that the person making the report has attempted to influence;
- 6 The name of each lobbyist employed or retained by the person making the report, together with the total amount paid to each lobbyist and the portion of that amount, if any, that was paid for specific purposes, including salary, fees, and reimbursement for expenses; and
- 7 A notice of termination if the employer filing a report has ceased employing the lobbyist and if this report constitutes the final report of the lobbyist's activities on behalf of the employer.

2.35.090 **Certification of reports.**

Every statement or report required to be filed under this chapter must identify the full name of the person preparing it, the person's complete address and telephone number, and shall be certified as complete and correct, both by the person preparing it and by the person on whose behalf it is filed.

2.35.100 **Publication of reports.**

Copies of the statements and reports filed under this chapter shall be made available to the public as soon as practicable after each reporting period.

2.35.110 **Public records.**

Statements and reports filed under this chapter are public records and shall be available for public inspection and copying during normal business hours at the expense of the person requesting copies.

2.35.120 **Preservation of records.**

- A. A person required to register or report as a lobbyist shall preserve all accounts, bills, receipts, books, papers, and documents necessary to substantiate the reports required to be made and filed under this chapter for a period of at least one year from the date of the filing of the report containing these items. These accounts, bills, receipts, books, papers, and other documents shall be made available for

inspection by the Ethics Board or the Municipal Clerk at any time. If a lobbyist is required under the terms of the lobbyist's employment contract to turn any records over to the employer, responsibility for the preservation of these records under this section rests with the employer.

- B The Municipal Clerk shall preserve the statements and reports required to be filed under this chapter for a period of six years from the date of filing.

2.35.130 Disclosure of contributions.

A civic league or organization, including community councils and the Federation of Community Councils, shall report the total amount of contributions received for the reporting period and for any contribution over \$100, the name of the contributor and the amount contributed. The civic league or organization may establish a separate fund to account for receipts and expenditures arising out of activities to influence legislative action. Reports shall be made within ten days following the end of each calendar quarter listing contributions received during the prior calendar quarter.

2.35.140 Examination of statements, reports.

- A The Ethics Board shall examine each statement or report filed under this chapter and shall notify the person submitting the report if

It appears that the person has failed to file a statement or report as required by law or that the statement or report filed does not conform to the requirements of this chapter; or

- 2 A written complaint is filed with the Ethics Board by any qualified voter alleging that a statement or report filed with the Municipal Clerk does not conform to the requirements of this chapter, or to the truth, or that a person subject to the provisions of this chapter has failed to file a statement or report in the manner prescribed by this chapter.

- B The Ethics Board shall conduct an investigation, and may thereafter conduct a hearing, into an allegation under subsection A.2. of this section.

- C The Ethics Board or the Municipal Clerk shall report any suspected violations of this chapter to the Municipal Attorney.

2.35.150 Civil penalty: Late registration, filing of required statements or reports.

A person who fails to register or to file a properly completed and certified report or statement, as applicable, within the time required by this chapter is subject to a civil penalty of not more than \$10 a day for each day the delinquency continues.

2.35.160 Prohibitions.**A. A lobbyist may not**

Engage in any activity as a lobbyist before registering under this chapter;

2 Do anything with the intent of placing a public official under personal obligation to the lobbyist or to the lobbyist's employer;

3 Intentionally deceive or attempt to deceive any public official with regard to any material fact pertinent to pending or proposed legislative or administrative action;

4 Cause or influence the introduction of a legislative measure solely for the purpose of thereafter being employed to secure its passage or its defeat;

5. Cause a communication to be sent to a public official in the name of any fictitious person or in the name of any real person, except with the consent of that person;

6 Accept or agree to accept any payment in any way contingent upon the defeat, enactment, or outcome of any proposed legislative or administrative action;

7. Serve as a member of a municipal board, or commission, if the lobbyist's employer may receive direct economic benefit from a decision of that board or commission;

8 Serve as a campaign manager or director, serve as a campaign treasurer or deputy campaign treasurer on a finance or fund-raising committee, host a fund-raising event, directly or indirectly collect contributions for, or deliver contributions to, a candidate or otherwise engage in the fund-raising activity for a campaign for elective office or ballot proposition if the lobbyist has registered, or is required to register as a lobbyist, under this chapter, during the calendar year; this paragraph does not apply to a volunteer lobbyist as defined in the regulations of the Alaska Public Offices Commission, and does not prohibit a lobbyist from making personal contributions to a candidate as authorized by AS 15.13 or personally advocating on behalf of a candidate;

9 Offer, solicit, initiate, facilitate, or provide to or on behalf of a person covered by the Code of Ethics, chapter 1.15, a gift, other than food or beverage for immediate consumption;

10. Make or offer a gift or a campaign contribution whose acceptance by the person to whom it is offered would violate the Code of Ethics, chapter 1.15,.

- B. A person may not engage any person for pay or any consideration, or pay or agree to pay consideration to a person to lobby if the engaged person who is not registered under this chapter or the engaged person registers before any lobbying.
- C. A former Mayor or member of the Assembly or School Board may not engage in activity as a lobbyist before the Assembly or School Board for a period of one year after ceasing to be a member or Mayor. This subsection does not prohibit a former member or Mayor from acting as a volunteer lobbyist.
- D. No Municipal official, employee, agency, agent, department, enterprise activity utility, board, commission or other Municipal body, including the Assembly and the School Board, may employ or otherwise engage or expend or appropriate funds for employing or otherwise engaging or supporting a lobbyist to lobby any other Municipal official, employee, agency, agent, department, enterprise activity, utility, board, commission or other Municipal body including the Assembly and the School Board.

2.35.170 Code of Ethics Violation,

A violation of this chapter shall constitute a violation of the Municipal Code of Ethics provisions of chapter 1.15, provided however, the jurisdiction of the Board of Ethics and the applicability of chapter 1.15 shall not be exclusive.

2.35.180 Criminal penalties.

- A. An individual who knowingly violates any provisions of this chapter, whether acting for oneself, on behalf of an employer, or in concert with other persons, is, upon conviction, punishable by a fine of not more than \$1,000, or by imprisonment for not more than one year, or by both.
- B. An individual who knowingly causes, participates in, aids, abets, ratifies, or confirms any violation of a provision of this chapter is, upon conviction, punishable by a fine of not more than \$1,000, or by imprisonment for not more than one year, or by both.
- C. A person, other than an individual, who knowingly violates any provision of this chapter, whether acting for oneself, on behalf of an employer, or in concert with other persons, or who knowingly causes, participates in, aids, abets, ratifies, or confirms any violation of a provision of this chapter is, upon conviction, punishable by a fine of not more than \$10,000 for each offense.

- 1 D. A person who knowingly makes a false or misleading report or statement
2 required under this chapter is, upon conviction, punishable by a fine of not more
3 than \$1,000, or by imprisonment for not more than one year, or by both.
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5 **2.35.190** **Interpretation, Construction, and Application.**
6

7 This chapter shall be interpreted, construed and applied consistent with 2 Alaska
8 Administrative Code chapter 50 and the interpretations by the Alaska Public Offices
9 Commission, Alaska Attorney General and Alaska Supreme Court interpretations of
10 Alaska Statutes chapter 2.45 and 2 Alaska Administrative Code chapter 50, except
11 where the substantive provisions of this chapter are materially different.
12

13 **Section 2:** This ordinance shall become effective immediately upon its passage and approval
14 by the Assembly.
15

16 PASSED AND APPROVED by the Anchorage Assembly this ____ day of _____, 2000.
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21 _____
Chair of the Assembly

22 ATTEST:
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26 _____
Municipal Clerk
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MUNICIPALITY OF ANCHORAGE

ASSEMBLY MEMORANDUM

No. AM 350-2000

Meeting Date: March 21, 2000

From: Mayor

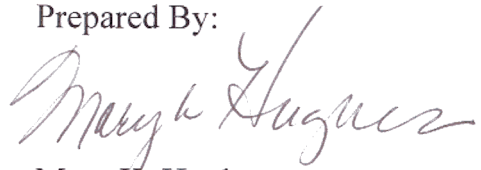
Subject: AO No. 2000-68; Regulation of Lobbying.

Regulating lobbying of the Assembly, School Board and other Municipal agencies has been discussed for quite some time. This ordinance adopts the State's rules on lobbying. It amends the State rules to make them applicable to the Municipal government and consistent with the Municipal Code and its structure. It designates the Ethics Board as the regulatory agency in place of the Alaska Public Offices Commission, prohibits use of public funds for lobbying of one Municipal agency by another, and directs that the required forms and the interpretation and application of the regulations be as consistent as possible with the forms, interpretation and application of the States rules.

Respectfully submitted:


Rick Mystrom
Mayor

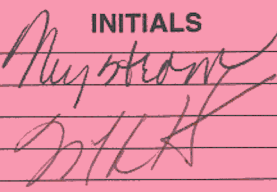
Prepared By:


Mary K. Hughes
Municipal Attorney

**MUNICIPALITY OF ANCHORAGE
MUNICIPAL CLERK'S OFFICE
AGENDA DOCUMENT CONTROL SHEET**

2000-68

(SEE REVERSE SIDE FOR FURTHER INFORMATION)

1	SUBJECT OF AGENDA DOCUMENT AN ORDINANCE AMENDING AMC TITLE 2 BY ENACTING A NEW CHAPTER 2.35 TO REGULATE LOBBYING IN MUNICIPAL LEGISLATIVE AND ADMINISTRATIVE ACTIONS.	DATE PREPARED March 7, 2000	
		Indicate Documents Attached <input checked="" type="checkbox"/> AO <input type="checkbox"/> AR <input checked="" type="checkbox"/> AM <input type="checkbox"/> AIM	
2	DEPARTMENT NAME Department of Law	DIRECTOR'S NAME Mary K. Hughes, Municipal Attorney	
3	THE PERSON THE DOCUMENT WAS ACTUALLY PREPARED BY William A. Greene, Deputy Municipal Attorney	HIS/HER PHONE NUMBER 343-4545	
4	COORDINATED WITH AND REVIEWED BY	INITIALS	DATE
X	Mayor		
X	Municipal Clerk		
X	Municipal Attorney		
	Employee Relations		
	Municipal Manager		
	Cultural & Recreational Services		
	Fire		
	Health & Human Services		
	Merrill Field Airport		
	Municipal Light & Power		
	Office of Management & Budget		
	Police		
	Port of Anchorage		
	Public Works		
	Solid Waste Services		
	Public Transportation		
	Water & Wastewater Utility		
	Executive Manager		
	Community Planning & Development		
	Finance, Chief Fiscal Officer		
	Heritage Land Bank		
	Management Information Systems		
	Property & Facility Management		
	Purchasing		
	Other		
5	SPECIAL INSTRUCTIONS/COMMENTS <div style="text-align: right; margin-top: 10px;"> <i>Addendum</i> <i>T.B. Introduction</i> </div>		
6	ASSEMBLY HEARING DATE REQUESTED 3/21/00	7	PUBLIC HEARING DATE REQUESTED 4/10/00